

Holy Cross College (Autonomous), Nagercoil
Kanyakumari District, Tamil Nadu.
Accredited with A⁺ by NAAC - IV cycle – CGPA 3.35

Affiliated to
Manonmaniam Sundaranar University, Tirunelveli



Semester I & II
Guidelines & Syllabus
DEPARTMENT OF SOCIAL WORK



2023-2026
(With effect from the academic year 2023-2024)

Issued from
THE DEANS' OFFICE

Vision

Empowering the young women as change makers in the society through networking with various agencies, inculcating professional values and attributes which lead to the holistic development of the society.

Mission

- To motivate the students towards social concern and problems through inculcation of democratic and humanitarian values.
- Sensitize the various issues in the society for the empowerment of marginalized and vulnerable people.
- Applying skills in social work practice and social work research in different fields for achieving desirable changes and development.
- To facilitate entrepreneurship and career guidance through activity based learning.
- To create global competencies through internship programme.

Programme Educational Objectives (PEOs)

PEOs	Upon Completion of MSW Degree programme, the graduates will be able to:	Mapping with Mission
PEO - 1	the graduates use scientific knowledge to solve social issues and pursue research.	M1,M2, M3,M4
PEO - 2	our graduates will continue to learn and advance their careers in industry both in public and private sectors, government and academia.	M3,M4
PEO - 3	the graduates will attain professional knowledge and practice to work in different fields of social settings transferring one's knowledge, skills and expertise to community (community can incorporate local, municipal, national and international scope) with professional ethics and values	M2,M3, M4,M5

Program Outcomes(POs)

POs	Upon completion of M.S.W. programme, the graduates will be able to:	Mapping with PEOs
PO-1	design and undertake individual research and innovative technologies which will contribute to the future ideological and societal development.	PEO-1
PO-2	Articulate critically to address the emerging national and global challenges with an ethical outlook.	PEO-3
PO-3	equip to practice personal reflection and self-correction to assure continual professional development.	PEO -3
PO-4	apply knowledge of social systems and human behavior to promote social change, problem solving in human relationship.	PEO -3
PO-5	Integrate various theories and methodologies relating to social and environmental contexts	PEO -3
PO-6	Perform the professionalism and team spirit and exhibit leadership, communication and managerial skills.	PEO -3
PO-7	train professional social worker to be independent and lifelong learning in the broadest context of socio-cultural, economic, environmental, political and psychological changes in the society.	PEO -2

Programme Specific Outcomes(PSOs)

PSOs	Upon completion of M.S.W. programme, the graduates will be able to:	Mapping with POs
PSO1	developability to identify, formulate and analyze complex social problems using social work knowledge through placements in service organizations and	PO4

	nopen community.	
PSO2	acquireskillstopracticevaluesandethicsofsocialworkpracticeswithdiverseand vulnerable populations.	PO 2
PSO3	apply social work methods, research based activities and research to facilitate realistic understanding and contribute to the societal development.	PO 1
PSO4	develop appropriate resources, use technology and innovative methods to enhance theoretical knowledge and practical wisdom.	PO1,PO3
PSO5	conduct appropriate programmes for sustainable development by giving orientation about environmental transformation and developing knowledge about sustainable development.	PO 5
PSO6	enhance interpersonal and intra-personal skills for the efficient and competent personal and professional role performance with various groups of professional and para-professional teams.	PO6,PO7

Eligibility Norms for Admission

A passing minimum of 50% in any Bachelor Degree under any recognized university.

Duration of the Programme:2year

Medium of Instruction: English

Passing Minimum:

A minimum of 50% in the external examination and an aggregate of 50% are required.

There is no minimum pass mark for the Continuous Internal Assessment.

Components of Social Work Programme

Components	Maximum Marks/Course	Total Marks
Core Courses	15x100	1500
Elective Courses	4x100	400
Core Project	1x100	100
Block Field Work Training	3x100	300
Total Marks		2300

Course Structure
Distribution of Hours and Credits

(i) Curricular Courses

Course	Sem.I	Sem.II	Sem .III	Sem. IV	Total	
					Hours	Credits
Core Course– Theory	7(5) + 6(4) + 6(4)+ 6(4)	6(4)+ 6(4)+ 6(4)+ 6(4)	6(4) + 6(4) + 6(4)	6(4) + 6(4) + 6(4)+ 6(4)	90	58
Elective Course-Theory	5(3)	5(4)	5(3)+ 5(4)	-	16	12
Core Project	-	-	-	6 (5)	6	4
Skill Enhancement Course	-	(1)	2(2)	-	2	3
Block field Work/ Summer Internship	-	(2)	(2)	(2)	-	6
Professional Competence Course	(1)	-	-	(1)	-	2
Total	30 (21)	30 (23)	30(23)	30 (24)	120	91

Total Number of Hours =120

(ii) Co-curricular Courses

Course	SEMESTER				Total
	I	II	III	IV	Credits
Life Skill Training –I	-	(1)	-	-	1
Life Skill Training –II	-	-	-	(1)	1
Field Project	(1)		-		1
Specific Value-Added Courses	(1)		(1)		2
Generic Value-Added Courses		(1)		(1)	2
MOOC		(1)		(1)	2
Community Engagement Activity (UBA)		(1)			1

Total Number of Credits = 91 + (10)

Non-academic courses are mandatory and conducted outside the regular working hours.

Courses Offered

Semester I

Course Code	Title of the Course	Credits	Hours
WP231CC1	Core Course I - Social Work Profession	5	7
WP231CC2	Core Course II - Social Case Work	4	6
WP231CC3	Core Course III - Social Group Work	4	6
WP231CC4	Core Course IV - Field Work – I	4	6
WP231EC1	Elective Course I: a) Society and Human Behaviour	3	5
WP231EC2	Elective Course I: b) Sociological and Psychological Foundations for Social Work		
WP231EC3	Elective Course I: c) Human Growth and Development		
WP231PC1	Professional Competence Course I: Rural Camp	1	-
Total		21	30

Semester II

Course Code	Title of the Course	Hours	Credits
WP232CC1	Core Course V - Community Organization and Social Action	4	6
WP232CC2	Core Course VI - Social Work Research and Statistics	4	7
WP232CC3	Core Course VII - Social Welfare Administration and Social Legislation	4	6
WP232CC4	Core Course VIII - Field Work – II	4	6
WP232EC1	Elective Course II: a) Green Social Work	4	5
WP232EC2	Elective Course II: b) Entrepreneurship Development		
WP232EC3	Elective Course II: c) Employability Skills of Social Workers		
WP232SE1	Skill Enhancement Course I Alternative Media Street Theatre	1	-
WP232BF1	Block Placement Training I: Summer Internship Training	2	
Total		23	30

Co-curricular Courses

Semester	Code	Title of the Course	Credit
I & II	PG23LST1	Life Skill Training	1
II & IV	-	MOOC	1+1
II	PG232CE1	Community Engagement Course (CEC)	1
III & IV	PG23LST2	Life Skill Training	1
I	WP231FP1	Field Project	1
I & III	WP231V01 / WP233V01	Specific Value-added Course	1+1
II & IV	PG232V01- PG232V12/ PG234V01- PG234V12	Generic Value-added Course	1+1
Total			10

Specific Value added Course

S. No.	Course code	Title of the course	Total hours
I	WP231V01	Communication for Social Work	30

Total Number of Credits = 91 + (10)

Non-academic courses are mandatory and conducted outside the regular working hours.

Examination Pattern

i) Core Course / Elective Course

Internal: External–25:75

Continuous Internal Assessment (CIA)

Internal Components and Distribution of Marks

Components	Marks
Internal test (2) (40 marks)	10
Quiz (2) (20 marks)	5
Seminar (10 marks)	5
Assignment: (Model Making, Exhibition, Role Play, Group Discussion, Problem Solving, Class Test, Open Book Test (Minimum three items per course) (30 marks)	5
Total	25

Question Pattern

Internal Test	Marks	External Exam	Marks
Part A 4 x 1 (No choice)	4	Part A 10 x 1 (No choice)	10
Part B 3 x 4 (Internal choice)	12	Part B 5 x 6 (Internal choice)	30
Part C 3 x 8 (Internal choice)	24	Part C 5 x 12 (Internal choice)	60
Total	40	Total	100

ii) Lab Course:

Ratio of Internal and External= 25:75

Total: 100 marks

Internal Components and Distribution of Marks

Internal Components	Marks
Performance of the Experiments	10
Regularity in attending practical and submission of records	5
Record	5
Model exam	5
Total	25

Question pattern

External Exam	Marks
Major Practical	75
Minor Practical / Spotters /Record	
Total	75

iii) Skill Enhancement Course

Ratio of Internal and External = **25: 75**

Internal Components and Distribution of Marks

Components	Marks
Internal test (2)	10
Quiz (2)	5
Assignment: (Model Making, Exhibition, Role Play, Album, Group Activity (Mime, Skit, Song) (Minimum three items per course)	10
Total	25

Question Pattern

Internal Test	Marks	External Exam	Marks
Part A 2 x 2(No Choice)	4	Part A 5 x 2(No Choice)	10
Part B 3 x 4 (Open choice Three out of Five)	12	Part B 5 x 5 (Open choice any Five out of Eight)	25
Part C 1 x 9 (Open choice One out of Three)	9	Part C 5 x 8 (Open choice any Five out of Eight)	40
Total	25	Total	75

iv) Internship/ Industrial Activity

Components	Marks
Industry Contribution	50
Report & Viva-voce	50

v) Field Work

Ratio of Internal and External= 75:25

Internal Components and Distribution of Marks

Internal Components	Marks
Regularity for Individual Conference(IC)	5

Report	20
Mobilising Resources	5
Community Participation	10
Propaganda	5
Documentation	5
Marks from the agency	25
Total	75

External Component

Components	Marks
Field Work	10
Report & Viva-voce	15
Total	25

vi) Rural Camp

Internal Components and Distribution of Marks

Internal Components	Marks
Regularity for Individual Conference(IC)	10
Report	25
Mobilising Resources	20
Community Participation	10
Propaganda	5
Documentation	5
Total	75

External Component

Components	Marks
Participation	10
Report & Viva-voce	15
Total	25

vii) Core Project:

Ratio of Internal and External 25 : 75

Internal (Supervisor)	Marks
I Review	5
II Review	5
Report	15
External (External Examiner)	
Report	40
Viva-voce (individual, open viva-voce)	35
Total	100

Co-Curricular Courses:**(i) Life Skill Training
Internal Component**

Components		Marks
Life Skill Training -I	Album (20 pages)	30
	Group Song, Mime, Skit (Group of 5 students)	20
	Total	50
Life Skill Training -II	Case Study (30 pages)	50
	Total	50

External Component

Written Test	Five out of Seven (5 x 10)	50
	Total	50

(ii) Field Project:

Components	Marks
Field Work	50
Report & Viva-voce	50

(iii) Specific Value-Added Courses & Generic Value-Added Courses:

Components	Marks
Internal	25
External	75

(iv) Community Engagement Activity-UBA

Internal Component	
Component	Marks
Attendance (Field Work)	30
Participation	20
Total	50

External Component

Component	Marks
Group Project Report/ Case Study (10-15 pages in print)	50
Total	50

Outcome Based Education

(i) Knowledge levels for assessment of Outcomes based on Blooms Taxonomy

S. No	Level	Parameter	Description
1	K1	Knowledge/Remembering	It is the ability to remember the previously learned
2	K2	Comprehension/Understanding	The learner explains ideas or concepts
3	K3	Application/Applying	The learner uses information in a new way
4	K4	Analysis/Analysing	The learner distinguishes among different parts
5	K5	Evaluation/Evaluating	The learner justifies a stand or decision
6	K6	Synthesis /Creating	The learner creates a new product or point of view

(ii) Weightage of K – levels in Question Paper

Number of questions for each cognitive level:

Assessment	Cognitive Level	K1			K2			K3			K4, K5, K6			Total
		A	B	C	A	B	C	A	B	C	A	B	C	
Internal Test	Part	A	B	C	A	B	C	A	B	C	A	B	C	
	No. Of Questions	1	1			1		1		1	2	1	2	10
External Examination	Part	A	B	C	A	B	C	A	B	C	A	B	C	
	No. Of Questions	3	-	1	3	1	1	1	2	1	3	2	2	20

Evaluation

- i. The performance of a student in each Course is evaluated in terms of percentage of marks with a provision for conversion to grade points.
- ii. Evaluation for each Course shall be done by a Continuous Internal Assessment (CIA) by the Course teacher as well as by an end semester examination and will be consolidated at the end of the semester.
- iii. There shall be examinations at the end of each semester, for odd semesters in October/November; for even semesters in April / May.
- iv. A candidate who does not pass the examination in any course (s) shall be permitted to re-appear in such failed course (s) in the subsequent examination to be held in October / November or April / May. However, candidates who have arrears in Practical

Examination(s) shall be permitted to re-appear for their arrears only along with Regular Practical examinations in the respective semester.

iv. Viva- voce: Each candidate shall be required to appear for Viva-voce Examination in defense of the Project.

vi. The results of all the examinations will be published in the College website.

Conferment of the Master's Degree

A candidate shall be eligible for the conferment of the Degree of Master of Arts / Science / Commerce only if the minimum required credits for the programme thereof (91 +10 credits) is earned.

Grading System

For a semester examination:

Calculation of Grade Point Average for End Semester Examination:

$$\text{GPA} = \frac{\text{Sum of the multiplication of grade points by the credits of the course}}{\text{Sum of the credits of the courses (passed) in a semester}}$$

For the entire programme:

Cumulative Grade Point Average (CGPA) $\frac{\sum_n \sum_i C_{ni} G_{ni}}{\sum_n \sum_i C_{ni}}$

$$\text{CGPA} = \frac{\text{Sum of the multiplication of grade points by the credits of the entire programme}}{\text{Sum of the credits of the courses of the entire programme}}$$

Where

C_i - Credits earned for course i in any semester

G_i - Grade point obtained for course i in any semester

n - semester in which such courses were credited

Final Result

Conversion of Marks to Grade Points and Letter Grade

Range of Marks	Grade Points	Letter Grade	Description
90-100	9.0-10.0	O	Outstanding
80-89	8.0-8.9	D+	Excellent
75-79	7.5-7.9	D	Distinction
70-74	7.0-7.4	A+	Very Good
60-69	6.0-6.9	A	Good
50-59	5.0-5.9	B	Average
00-49	0.0	U	Re-Appear
ABSENT	0.0	AAA	ABSENT

Overall Performance

CGPA	Grade	Classification of Final Results
9.5-10.0	O+	First Class – Exemplary*
9.0 and above but below 9.5	O	
8.5 and above but below 9.0	D++	First Class with Distinction*
8.0 and above but below 8.5	D+	
7.5 and above but below 8.0	D	
7.0 and above but below 7.5	A++	First Class
6.5 and above but below 7.0	A+	
6.0 and above but below 6.5	A	
5.5 and above but below 6.0	B+	Second Class
5.0 and above but below 5.5	B	
0.0 and above but below 5.0	U	Re-appear

*The candidates who have passed in the first appearance and within the prescribed semester are eligible.

Field Work Instruction

Practical training is an integral part of social work education. This practical training is given to the students during the two years of study through various programmes such as orientation programme, observation visits, Rural camp, Community organization Programmes, school social work, study tour, Summer Placement training, Block Placement Training and Research Work.

Students can be involved in intervention during emergency situations like riots, cyclone and earthquake and specific time-bound, issue- based campaigns (this is as per NAAC Manual for Self-Study of Social work Institutions, October 2005)

Fieldwork is the core curricular activity of the MSW course. Hence, 100% attendance of the student is mandatory. In case of absentees on any count, additional fieldwork needs to be planned and scheduled. Work hours should be completed.

Working Days

A student has to work on two days a week for Skill Enhancement course. Every week 15 hours of concurrent fieldwork (7.5hours+7.5hours) on the said two days is mandatory. Compensation of fieldwork is admissible only on the grounds of prolonged illness /disability/reasonable cause as decided by the members of the faculty in a department meeting

Role of Field Work Supervisors (Faculty Members)

- Hold individual conferences of at least 10 minutes ‘duration per student, per week.
- Check students' recordings on a weekly basis make written comments on the record and discuss the same in the individual conferences.
- Conduct at least one group conference in a week.
- Make regular visits to the field work settings for discussion of the students’ plans and

progress.

- Faculty field work supervisors are actively involved in the field works setting.
- Written/audio/video recordings of students' field work are used for classroom teaching

Teaching Methodology

The curriculum transaction will involve Lectures, interactive discussions, Group assignments/discussions, providing reading material for reflection and discussions, Article/news item reviews, Skill labs, individual conference, community outreach, Field based case studies/discussions and analysis, Field Visits and Guest Lectures.

SEMESTER I
CORE COURSE I: SOCIAL WORK PROFESSION

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP231CC1	4	2	-	-	4	7	105	25	75	100

Prerequisites: To understand the Social Work

Learning Objectives:

1. To understand the evolution of Social Work and its emergence as a Profession.
2. To enable the students to comprehend the significance of professional values, ethics in both micro and macro social work practice

Course Outcomes

	On the successful completion of the course, student will be able to	
1	aware an in-depth knowledge on the basic concepts of social work.	K1
2	understand the historical background of social work in west and India.	K2
3	articulate the student to be familiar with philosophies, ethics and values of social work.	K3
4	analyse the significance of models in social work.	K4
5	evaluate implication of social work education and field work.	K5
6	develop the social workers to apply the methods and techniques of social work in various settings.	K6

K1-Remember, K2-Understand, K3-Apply, K4-Analyze, K5-Evaluate, K6-Create

Units	Contents	No. of Hours
I	Fundamental concepts of Social Work: Social Work - Definition, Objectives, Philosophy and scope. Concept of related term: Social Service – Social Development – Social Transformation – Social Reform – Social Defence - Difference between Social service and Social Work - Introduction to the Methods of Social Work.	21
II	Historical Development of Social Work: Evolution of Social Work in the West (UK and USA), Social Work in India, Religious Foundation of Social Work in India, Gandhian thoughts of Social Work.	21
III	Philosophies and Ethics of Social work: Social Work as a Profession: Nature and characteristics of a profession. Social Work Values – Code of Ethics in Social Work practice, Social Work Principles, Models of Social work., Roles and Responsibilities of a Professional Social Worker	21
IV	Development of Social Work Education: Social Work Education in India – Focus, Nature and Content of Social Work Education, Field Work in Social Work Profession: Objectives, Need and Importance - Significance of Field Work Supervision. Role of Voluntary Organizations and Government in promoting Social work profession in India. National and International Professional	21

	Associations. Social Work Profession and Education in Global perspective. Problems and Prospects of Social work profession in India.	
V	Social Work Practice in Different settings - Fields of Social Work practice: Community Settings, Family and Child Welfare – Educational Settings - Medical and Psychiatric settings – Industrial Settings - Correctional Social Work - Social Work with Marginalized and Vulnerable sections – Persons with Disability and Social Work, Geriatric Social Work.	21

Self-study	Fields of Social Work Practice
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Text Books

1. Antony, A. Vass 1996 New directions in social work – social work competencies – core knowledge values and skills, New Delhi: sage publications.
2. Banks, S. 1995 Ethics and values in social work; practical social work series, London: Macmillan press Ltd.

Reference Books

1. Bogo, Marion. 2007. Social Work Practice – Concepts, Processes & Interviewing. Jaipur: Rawat Publications.
2. Cox, David & Manohar Pawar. 2006. International Social Work – Issues, Strategies and Programs. New Delhi: Vistar Publications.

Web Resources

1. <https://www.ifsw.org/what-is-social-work/global-definition-of-social-work/>
2. <https://www.socialworkers.org/News/Facts/Types-of-Social-Work>
3. <https://www.cswe.org/Students/Discover-Social-Work/What-is-social-work>
4. <https://www.socialworktoday.com/>
5. <https://www.iassw-aiets.org/>
6. <https://www.socialworker.com/>

MAPPING WITH PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOME

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	3	2	1	1	1	1	2	1	1	1	2
CO2	1	2	2	2	2	1	2	2	2	1	1	1	3
CO3	2	2	3	2	3	2	3	2	3	2	2	2	2
CO4	3	3	3	3	3	2	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	2	3	3	3	3
CO6	3	3	3	3	3	3	3	3	3	3	3	3	3
Total	14	16	17	15	15	12	15	14	14	13	13	13	16
Average	2.3	2.7	2.8	2.5	2.5	2	2.5	2.3	2.3	2.2	2.2	2.2	2.7

3 – Strong

2 – Medium

1 - Low

SEMESTER I
CORE COURSE II: SOCIAL CASE WORK

Course Code	L	T	P	S	Credits	Inst.Hours	Total Hours	Marks		
								CIA	External	Total
WP231CC2	4	2	-	-	4	6	90	25	75	100

Pre-requisites: To understand work with individuals

Learning Objectives

1. To gain the knowledge of conceptual foundations of social Case Work
2. To understand the basic concepts of casework as a primary method of social work

Course Outcomes

	On the successful completion of the course, student will be able to	
1	get knowledge about the different problems faced by the Individuals	K1
2	enhance knowledge on social case work skills in social case work practice.	K2
3	understand the process of casework intervention with client.	K2
4	enhance the ability towards problem solving process.	K3
5	create the ability to critically analyze problem of individuals and factors affecting them.	K6
6	develop the competencies and skills for Practice with different settings	K6

K1-Remember, K2-Understand, K3-Apply, K4-Analyze, K5-Evaluate, K6-Create

Units	Contents	No. of Hours
I	Social Casework as a method of Social Work: Concepts, Meaning, objectives, purpose, Historical Development of Social Case Work in West and India. Nature and Scope, its importance and relationship with other methods of Social Work, Principles of Case Work. Skills in social case work. Case Worker – Client relationship and the use of Professional Self, Problems in professional relationship.	18
II	Tools and techniques in Case Work: Tools and techniques in casework: observation, interview, collateral contacts, home visits, referrals, Verbal and nonverbal communication, Techniques in practice – ventilation, emotional support, advocacy, Environment modification, modeling, role-playing, confrontation, – Case history taking, Recording – Uses, principles, types, structure and content. Use of genograms, and eco-maps, family schema in records.	18
III	Case Work Components and Process: Components of Case Work, Process of Case Work: Intake; Study; Assessment / Social Diagnosis; Treatment / Intervention; Evaluation: Termination; Follow-up. Social Case Work intervention: Direct and indirect multi –dimensional intervention.	18

	Transference and counter-transference in social case work	
IV	Theoretical Approaches to Case Work / Models of case work practice: Psychosocial model, Functional model, Life model, Problem solving model, Crisis intervention, Eclectic approach, Family centered approach, Behavior Modification, and eco-system perspective in social casework. Psychotherapy, Counseling and Social Case Work- similarities and differences;	18
V	Social Case Work application / Practice in different settings : Case work practice in different settings in India Social case work practice with Family and Child Welfare, Educational settings, Industrial settings, De-addiction, Community, Medical and Psychiatric institutions. Correctional settings: geriatric care & aged and the terminally ill, persons with disability, de-addiction, Rehabilitation centers, Delinquency, LGBT and in foster home and non-institutional services such as adoption, sponsorship.	18

Self-study	Case Work practice in different settings
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Text Books

1. Healy, K. 2012, Social Work Methods and Skills, Palgrave MacMillan
2. Bogo, M. (2007). Social work practice: Concepts, process & Interviewing, Rawat Publication.

Reference Books

1. Misra .P.D. 1994, Social Work Philosophy and Methods, Inter-India Publications, New Delhi
2. Misra P.D., BeenaMisra, 2004, Social Work Profession in India, New Royal book Com. Lacknow
3. Mathew, Grace (1992) An Introduction to Social Casework. Bombay: Tata Institute of Social Sciences.

Web Resources

1. https://www.russellsage.org/sites/default/files/Richmond_What%20is%20Social_0.pdf
2. <http://ddceutkal.ac.in/Syllabus/MSW/Paper-5.pdf>
3. <https://www.socialworkfootprints.org/videos/social-casework-philosophy-principles-and-components>
4. <https://www.yourarticlelibrary.com/sociology/social-casework-processes-study-and-diagnosis/36564>
5. <https://www.slideshare.net/surendrashah6/complete-note-of-casework>
6. <https://www.socialworkfootprints.org/videos/social-casework-practice-in-indian-society-relevance-scope-and-influence-of-culture>

7. <http://www.ignou.ac.in/upload/bswe-02-block1-unit-3-small-size.pdf>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	1	2	2	1	1	1	2	2	1	2	3	1
CO2	2	2	2	2	3	1	2	3	2	2	3	3	3
CO3	1	2	2	2	2	2	3	3	3	2	2	3	2
CO4	3	3	3	2	3	2	3	3	3	2	3	3	3
CO5	3	3	3	3	3	2	3	3	3	3	3	3	3
CO6	3	3	3	3	3	3	3	3	3	3	3	3	3
Total	13	14	15	14	15	11	15	17	16	13	16	18	15
Average	2.2	2.3	2.5	2.3	2.5	1.8	2.5	2.8	2.7	2.2	2.7	3	2.5

3 – Strong

2 – Medium

1 - Low

SEMESTER I
CORE COURSE III: SOCIAL GROUP WORK

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP231CC3	4	2	-	-	4	6	90	25	75	100

Prerequisites: Basic Understanding of Social Work

Learning Objectives

1. To understand group work as a method of social work and to understand concept, values, principles of Social Group Work
2. To acquire skills and techniques required for group worker

Course Outcomes

	On the successful completion of the course, student will be able to	
1	be aware about the concept, characteristics, values and principles of Social Group Work	K1
2	apply suitable theories and models to resolve the problems of Groups.	K3
3	critically choose and implement interventions to achieve social group work goals.	K4
4	analyse competencies and skills for working with different groups in various practice settings.	K4
5	analyse and implement empirically-based group interventions and evaluating group effectiveness.	K4
6	demonstrate the process of group experience and professional development	K5

Units	Contents	No. of Hours
I	Introduction to Social Group Work: The Group: Definition, characteristics, types, functions and group structure. Social Group Work: Definitions, objective, Values and Principles of Social Group Work. Skills and Roles of Social Group Worker. History of Social Group Work in India and abroad. Social Group Work as a method of Social Work.	18
II	Group Dynamics and Group functioning: Dynamics of Groups: Bond, Acceptance, Isolation, Rejection, Subgroups, Conflict and Control. Group Membership, Group Norm, Group Cohesiveness, Group Culture, Group Morale, Group Attraction. Leadership and Communication in groups. Relationships- Sociometry	18
III	Group formation and Group work process: Group Formation Phases: Forming- Storming, Norming, Performing, Adjourning. Group Work	18

	Process: Phases of Social Group Work Process, Intake, Study, Analysis and Assessment, Negotiating, Contracts, Treatment, Evaluation, Termination, Stabilization of change effort	
IV	Types and models of group work: Models of Social Group Work: Remedial, Mediating or Reciprocal, Developmental, Social Goal Model and Consensus Model. Skills, Qualities and Roles of Social Group Worker. Group therapy: Significance of Group therapy. Recording in Social Group Work: Principles, Structure and Types.	18
V	Application of Social Group Work: Application of Social Group Work in School Settings, Community Settings, Health Settings, Family Welfare Settings, Industrial Settings, Women welfare and Child care Settings, Correctional Settings.	18

Self-study	Application of Social Group Work
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Text Books

1. Bradler,S and Roman C.P (2016) Group work Skills and strategies for effective
2. Interventions New York: The Howorth Press.

Book References

1. Delbecq, A. L. and Van de Ven, A. H. (1977) 'A group process model for problem identification and program planning', in N. Gilbert and H. Specht (eds), Planning For Welfare, Englewood Cliffs, NJ, Prentice-Hall.
2. Gerald Corey (2000) Theory and practice of group counseling, Wordsworth, London.
3. Siddiqy, H Y (2008), Group Work: Theories and Practices, Rawat Publications.
4. Trecker, Harleigh B (2020) Social Group Work: Principles and Practice, New Delhi, Pranava Books.

Web Resources

1. <https://www.socialworkin.com/>
2. <https://socialwelfare.library.vcu.edu/social-work/social-group-work-theory-and-practice/>
3. <https://mgcub.ac.in/>
4. <https://www.socialworkin.com/>
5. <https://mgcub.ac.in/pdf/material/2020041217303055424e9f93.pdf>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	1	1	1	1	1	1	1	1	1	1	3	1
CO2	3	3	2	3	2	3	3	3	2	3	2	3	1
CO3	3	3	3	3	3	3	3	3	3	3	3	3	3
CO4	2	3	3	3	3	3	3	3	3	3	3	3	3
CO5	3	3	3	3	3	3	3	3	3	3	3	3	3
CO6	3	3	3	3	3	3	2	3	3	3	3	3	3
Total	15	16	15	16	15	16	15	16	15	16	15	18	14
Average	2.5	2.7	2.5	2.7	2.5	2.7	2.5	2.7	2.5	2.7	2.5	3	2.3

3 – Strong

2 – Medium

1 - Low

SEMESTER I
CORE COURSE IV: FIELD WORK – I

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP231CC4		-	6	-	4	6	90	75	25	100

Pre-requisites: Basic Understanding of Non-Governmental Organizations

Learning Objectives

1. To understand different fields/settings of Social Work practice
2. To understand basic skills required to practice Social Work
3. To demonstrate Competencies to face challenging tasks in the field from a social work perspective
4. To identify the challenges of Individuals, groups and communities from a Macro and Meso perspective

Course Outcomes

	On the successful completion of the course, student will be able to	
1	To integrate the classroom learning with field practice - the knowledge related to different field settings- establishment of NGO'S and its work with the beneficiaries	K1
2	To understand the application of different skills related to case work, Group work and other methods of Social Work	K1
3	To realize one's development of self and conduct oneself professionally in the field	K2
4	To apply and practice skills acquired in the process of learning in handling various types of clientele	K3
5	To assess the concept of field learning and learn about working in different settings	K5
6	To apply social work competencies to resolve social problems	K3

K1-Remember, K2-Understand, K3-Apply, K4-Analyze, K5-Evaluate, K6-Create

Units	Contents	No. of Hours
I	Organizational Profile: History of the Agency, Vision, mission, Organization Chart, funding resources, different types of beneficiaries, its work in the field, networking agencies	18

II	Various Methods of Social Work – Skills required in the practice of Case work, Group Work, community organization and Social Research, Assessment of the community profile	18
III	Specific Areas of work of the Agency – Its expertise in the area of work, staff resources, and locations of work, networking and challenges faced	18
IV	Services provided by the agency to the beneficiaries- Follow up and termination of services, adherence to professional ethics, Documentation and Report presentation	18
V	Social Legislation: Legislations applicable to the Organization, Legislations for women and children	18

Self Study	Legislations applicable to the Organization
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**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	3	1	3	2	3	2	1	3	1	1	1	1
CO2	1	3	3	3	3	2	2	2	3	1	2	2	2
CO3	2	3	3	3	3	2	2	2	3	2	2	2	2
CO4	3	2	3	3	3	3	3	3	3	3	3	3	3
CO5	3	2	3	3	2	3	3	3	3	3	3	3	3
CO6	3	2	3	3	3	3	3	3	3	3	3	3	3
Total	13	15	16	18	16	16	15	14	18	13	14	14	14
Average	2.2	2.5	2.7	3	2.7	2.7	2.5	2.3	3	2.2	2.3	2.3	2.3

3 – Strong

2 – Medium

1 - Low

SEMESTER I
ELECTIVE COURSE I: a) SOCIETY AND HUMAN BEHAVIOUR

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP231EC1	3	1	-	-	3	5	75	25	75	100

Prerequisites: Basic Understanding of Society and Psychology

Learning Objectives

1. To understand basic social concepts in the context of changing social phenomenon
2. To apply the concepts of Sociology in Social Work practice.
3. To understand the basic concepts in Psychology and Understanding Human Behaviour
4. To understand the realm of social issues and its Socio- economic linkages and its link with human behavior
5. To analyze various dimensions of Social Problems and Sociological response to it
6. To acquire social work knowledge and competencies

Course Outcomes

	On the successful completion of the course, student will be able to	
1	To get the basic knowledge on the concepts of Psychology and Social Behaviour	K1
2	To understand various patterns of Social Interaction and social process	K2
3	To apply social work competencies to resolve social problems	K3
4	To analyze Social Stratification and the impact of changing Societies	K4
5	To evaluate various social issues and its link with human behavior and existing agencies of social control.	K5
6	To create awareness to tackle the social problems by the vulnerable groups	K6

K1-Remember, K2-Understand, K3-Apply, K4-Analyze, K5-Evaluate, K6-Create

Units	Contents	No. of Hours
I	Introduction to Sociology and Social Work: Introduction to Sociology and Social Work -Definition of Sociology, basic concepts- Society, Community Institution, Association -Meaning and Characteristics. Culture- Definition, characteristics and Cultural lag, Role of Culture in Society, Folk ways &Mores. Relationship between Social Work and Sociology and its Significance, Socialization- Meaning, theories of C.H.Cooley and G.H.Mead, Agencies of Socialization. Status and Role- Types &features	15

II	Social Interaction and Social process: Social Interaction and Social process - Associative and Dissociative Process-types- Conflict, Competition, Accommodation, Assimilation - Characteristics, Similarities and Differences	15
III	Basic Concepts of Human Behaviour : Introduction to Psychology: Definition and branches of Psychology – Psychology for Social Work practice - Sensory Process and Perception: Process of Perception - Learning: Classical Conditioning and Operant Conditioning - Behaviour- Definition –Biological basis of Behaviour Structure and Functions of the Nervous system, States of Mind-consciousness, hallucinations. Theories of Human Development, Developmental milestones.	15
IV	Social Institutions & Social Stratification: Social Institutions - Marriage, Family, Kinship, Religion, Education, Economic system and Judiciary- Characteristics and Significance. Social Stratification - Features, Caste, Class & Race- Changing trends, Power structure, Social Mobility, Modernization, Globalization, Sanskritization Social Change -Nature, characteristics factors and theories related to Social Change	15
V	Social Control: Social Control-Agencies of Social Control, Conformity & Deviance Social Problems -Major Social Problems in India- Causes and factors responsible for Social problems, Untouchability, Slavery, Domestic violence ,Dowry, Social Movements.	15

Self Study	Social Problems
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Books for References

1. Feldman, R.S. (2004). Understanding Psychology (6th Edition), New Delhi, Tata-McGraw Hill.
2. Haralambos. (2014). Sociology: Themes and perspectives. Harper Collins; Eight edition
3. Madan, G.R. (2002) .Indian Social Problems, Mumbai : Allied Publishers Pvt. Ltd
4. Morgan, C.T., King, R.A., Weisz, J.R., & Schopler, J (2004) Introduction to Psychology. New Delhi: Tata Mc Graw-Hill book Co.
5. Ram Ahuja (2014) Social Problems in India ,Third Edition ,Rawat Publications
6. Hutchison, E. (2007). *Dimensions of Human Behavior: Person and Environment*. Thousand Oaks: Sage Publications, Inc
7. Rajendra K Sharma (2007), Social change and Social Control, New Delhi, Atlantic Publishers.

8. Shah, G. 1990. *Social Movements in India: A Review of Literature*. New Delhi: Sage Publications.
9. Zastrow, C. & K. (2010). *Understanding Human Behavior and the Social Environment*. Chicago: Nelson-Hall.

Web Resources

1. www.egyankosh.ac.in/handle/123456789/43
2. <https://www.epw.in>
3. <https://onlinelibrary.wiley.com>
4. <https://www.frontiersin.org>
5. <https://sagepub.com>
6. <https://ir.inflibnet.ac.in>

MAPPING WITH PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOME

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	1	1	1	1	1	1	1	2	1	1	3	2
CO2	1	2	2	2	2	2	2	2	2	1	2	2	3
CO3	2	2	2	3	3	3	2	3	3	2	3	3	3
CO4	2	3	3	2	3	3	2	3	3	3	3	3	3
CO5	2	3	3	3	3	3	2	3	3	3	3	3	3
CO6	3	3	3	3	3	3	3	3	3	3	3	3	3
Total	11	14	14	14	15	15	12	15	16	13	15	17	17
Average	1.8	2.3	2.3	2.3	2.5	2.5	2	2.5	2.7	2.2	2.5	2.8	2.8

3 – Strong

2 – Medium

1 - Low

SEMESTER I
ELECTIVE COURSE I: b) SOCIOLOGICAL AND PSYCHOLOGICAL
FOUNDATIONS FOR SOCIAL WORK

Course Code	L	T	P	S	Credits	Inst.Hours	Total Hours	Marks		
								CIA	External	Total
WP231EC2	4	1	-	-	3	5	75	25	75	100

Pre requisites:Basic Understanding of Sociology and Psychology

Learning Objectives

1. To understand the basics of Psychology
2. To establish the linkage between psychology, sociology and Human behaviour for effective social work practice
3. To understand the principles of Human Growth and Development
4. To understand the dynamics of human and social behaviour
5. To analyse social problems and evaluate the causes for social problems
6. To understand about Social Institutions

Course Outcomes

On the successful completion of the course, student will be able to:	
CO1 get an in-depth knowledge on the basic concepts of Psychology.	K1
CO2 understand the basic principles of Human growth and Development	K2
CO3 develop understanding on the basic concepts of society and social change	K6
CO4 analyse the basics of Social Interaction and Social processes	K4
CO5 analyse the social Institutions and critically evaluate modern trends in social institutions	K4
CO6 create awareness to tackle the social problems by the vulnerable groups	K2

K1-Remember, K2-Understand, K3-Apply, K4-Analyze, K5-Evaluate, K6-Create

Units	Contents	No. of Hours
I	Introduction to Psychology: Definition and branches of Psychology – Psychology for Social Work practice - Sensory Process and Perception: Process of Perception - Learning: Classical Conditioning and Operant Conditioning - Memory: Sensory memory, Short-term memory, long term memory, forgetting, improving memory	15

II	Human Development: Developmental Psychology - Meaning and principles of growth and development, heredity, environment and ecological influences – family and community - Brief outline of Human Development: Characteristics, developmental tasks, personal and social adjustments, vocational, family / marital adjustments and hazards in each stages such as: Prenatal period, infancy and babyhood - Childhood, Puberty & Adolescence - Adulthood – Middle Age and Old Age	15
III	Introduction to Society: Definition - meaning and characteristics - Culture: Definition, characteristics, structure, functions, reasons for cultural - development and cultural change, subculture, contra-culture. - Status & Role: Types and Characteristics - Social Stratification: Definition, Characteristics, Caste, Class & Race. Social Change: Meaning, Characteristics, Change	15
IV	Introduction to Groups :Groups - Definition, Characteristics and Classification of Groups – Primary groups and Secondary Groups - Social Interaction & Social Process: Competition, Co-operation, Conflict, Accommodation & Assimilation. - Socialization: Definition, Characteristics, Types and Agencies of Socializations -Theories of Socialization	15
V	Social Institutions: Types of Social institutions: Marriage, Family ,Kinship, Religion, Education ,Economic system and Judiciary Structural aspects - Norms, Values, Folkways & Mores - Family, Marriage, Education, Economy, Polity, Religion Social Problems - Major Social Problems in India- Causes and factors responsible for Social problems, Untouchability, Slavery, Domestic violence ,Dowry, Social Movements	15

Self Study	Social Problems
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Books for References

1. Madan, G.R. (2002) .Indian Social Problems, Mumbai : Allied Publishers Pvt. Ltd
2. Morgan, C.T., King, R.A., Weisz, J.R., &Schopler, J (2004) *Introduction to Psychology*. New Delhi: Tata Mc Graw-Hill book Co.
3. Ram Ahuja (2014)Social Problems in India ,Third Edition ,Rawat Publications
4. Rawat, H. (2007). *Sociology Basic Concepts*. Jaipur: Rawat Publications
5. Shah, G. 1990. Social Movements in India: A Review of Literature. New Delhi: Sage Publications.
6. Zastrow, C. & , K. (2010). *Understanding Human Behavior and the Social Environment*. Chicago: Nelson-Hall.
7. Elgin, F.H.& David, C.(2017),Social Science- An Introduction to the Study of Society. (13th ed.). Newyork: Pearson

8. Hutchison, E. (2007). *Dimensions of Human Behavior: Person and Environment*. Thousand Oaks: Sage Publications, Inc

Web Resources

1. www.egyankosh.ac.in/handle/123456789/43
2. <https://www.epw.in>
3. <https://onlinelibrary.wiley.com>
4. <https://www.frontiersin.org>
5. <https://sagepub.com>
6. <https://ir.inflibnet.ac.in>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	3	1	3	3	2	2	3	3	2	3	1	2
CO2	1	3	2	1	1	1	1	2	2	1	1	2	1
CO3	1	2	2	2	2	3	2	3	3	3	3	2	2
CO4	2	3	2	3	3	3	3	3	3	3	3	3	2
CO5	3	3	3	3	3	3	3	3	3	3	3	3	2
CO6	2	2	2	2	2	1	1	1	2	2	1	1	1
Total	10	16	12	14	14	13	12	15	16	14	14	12	10
Average	1.7	2.7	2	2.3	2.3	2.2	2	2.5	2.7	2.3	2.3	2	1.7

3 – Strong

2 – Medium

1 – Low

FIRST YEAR: SEMESTER I
ELECTIVE COURSE I: c) HUMAN GROWTH AND DEVELOPMENT

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP231EC3	4	1	-	-	3	5	75	25	75	100

Learning Objectives

- To impart knowledge on the stages of development.
- To develop an understanding of the various factors which influence personality development and behavior
- To apply the information on growth, development and health in social work practice in general and individuals, groups and communities in particular.

K1-Remember, K2-Understand, K3-Apply, K4-Analyze

CO No.	Upon completion of this course, students will be able to	PSO addressed	CL
CO-1	Understand the scope and nature of psychology.	PSO-6	K2
CO-2	Discriminate the schools of psychology.	PSO-6	K2
CO-3	Interpret the current perspective in psychology.	PSO-6	K3
CO-4	Develop the ability to understand the various factors which influence human growth and development.	PSO-6	K4
CO-5	Understand the developmental tasks of old age.	PSO-6	K2

Units	Contents	No. of Hours
I	Growth and development-meaning-developmental task-developmental stages-conception, pregnancy and delivery. Infancy: major adjustments of infancy, babyhood: emotional behaviour in baby hood-hazards of babyhood-early childhood-emotional and social behaviour-late childhood-emotional and social behaviour.	15
II	Puberty causes and age of puberty- body changes at puberty-effects of puberty changes: developmental tasks of adolescence.	15
III	Early and late adulthood, developmental task of early adulthood-vocational, marital, social adjustments-late adulthood-adjustments to parenthood.	15
IV	Middle age-developmental tasks of middle age-social adjustment-adjustment to physical changes-vocational and marital hazards of middle age.	15
V	Old age-characteristics of old age- developmental tasks of old age, adjustments to retirement-adjustment to loss of spouse- life hazards of old age.	15

Reference Book:

1. Clifford, Morgen and King, Richard (1975) Introduction to Psychology, 7th Edition, New York : McGraw Hill Inc.
2. Colman, James C. & Broen William E. (1972), Abnormal Psychology and Modern life, 4th Edition, Scott, Foresman and Company.
3. Gardner, Murphy (1964) An Introduction to Psychology, 1st Edition, Calcutta : Oxford and IBH Publishing Co.
4. Hurlock, (1980) Elizabeth Personality Development, 5th Edition, New Delhi: Tata McGrawHill Publishing Co. Ltd.
5. Mangal, S. K. (2007) General Psychology, 2nd Edition, New Delhi: Sterling Publisher Pvt. Ltd.

SEMESTER I
PROFESSIONAL COMPETENCE COURSE I :
RURAL CAMP

Course Code	L	T	P	S	Credits	Inst.Hours	Total Hours	Marks		
								CIA	External	Total
WP231PC1	-	-	-	-	2	-	-	75	25	100

Prerequisites: Basic Understanding of the Social Work methods

Learning Objectives:

1. To understand the socio-economic and cultural conditions of rural life and work collaboratively as a team with a positive approach.
2. To integrate into practice, essential life values, like simple living, living with minimal facilities, and putting into practice the concept of dignity of labour and self-discipline.
3. To facilitate exposure by working with underprivileged citizens, including children, women, youth, and senior citizens, as well as oppressed groups including dalits, bonded laborers, and tribal people.
4. To develop suitable skills in processes like decision-making, planning, Organising, and executing plans of action, coordinating, recording and report writing.
5. To utilize street theatre and other types of traditional art forms to create awareness on social issues

Course Outcomes

On the successful completion of the course, student will be able to:		
CO1	understand the key features of rural life and its realities	K1
CO2	illustrate skills for group living and interpret its dynamics.	K3
CO3	demonstrate skills for organizing, planning, execution of tasks ,identifying and mobilizing resources.	K3
CO4	be sensitive to the socio-political and cultural implications in rural life, more specifically among the marginalized and vulnerable groups.	K3
CO5	design and create contextual programmes to address rural concerns affecting the locality.	K5
CO6	develop Professional Skills and utilized it in the field.	K6

K1-Remember, K2-Understand, K3-Apply, K4-Analyze, K5-Evaluate, K6-Create

Phase	Contents	No. of. Hours
I	Pre-Camp and Form Committees <ul style="list-style-type: none"> • Identify &Form Committees • Describe Committee Roles & Member's Responsibilities • Engage in Committee Tasks • Involve in Pre-Camp Planning 	-
II	Pilot Visits & Finalization of Camp Site <ul style="list-style-type: none"> • Prepare for Pilot Visits • Under take the Visits • Present &engage in Critical Evaluation 	-

III	Finalization of Camp Theme & Camp Schedule <ul style="list-style-type: none"> • Engage in analytical evaluation and finalization of camp theme • Draft the Camp Schedule • Demonstrate Leadership Initiatives 	-
IV	On-Camp Phase <ul style="list-style-type: none"> • Accomplishment of Course Objectives • Analysis on Rural Socio-Political & Economic Realities • Hands-on Exposure to Participatory Rural Appraisal • Inputs on Local Governance & Administration through Local Leaders • Engage in Manual Labour • Involve in Community Visits-Interaction with People & Subsequent assessments • Be part of Various Teams to execute • Rural Camp related tasks • Participate in evolving need-based programmes using theatre skills & indigenous folk arts to address concerns • Observed in the community • Appreciate the need for Group Living • Practice the art of accommodative reciprocal symbiosis • Contextual Self-Reflection Self-Analysis • & Sharing of consolidated and cumulative understanding of the process and outcome • Develop for Professional Development 	-
V	Post Camp Phase <ul style="list-style-type: none"> • Integrative Understanding on the Process and Procedures of Rural Realities & Group Living • Reflective Evaluation • Individual Analytical Report • Group Presentation • Consolidated Batch Report 	-

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	3	1	3	3	2	2	3	3	2	3	1	2
CO2	1	3	2	1	1	1	1	2	2	1	1	2	1
CO3	1	2	2	2	2	3	2	3	3	3	3	2	2
CO4	2	3	2	3	3	3	3	3	3	3	3	3	2
CO5	3	3	3	3	3	3	3	3	3	3	3	3	2
CO6	2	2	2	2	2	1	1	1	2	2	1	1	1
Total	10	16	12	14	14	13	12	15	16	14	14	12	10
Average	1.7	2.7	2	2.3	2.3	2.2	2	2.5	2.7	2.3	2.3	2	1.7

3 – Strong

2 – Medium

1 – Low

SEMESTER I
SPECIFIC VALUE-ADDED COURSE
COMMUNICATION FOR SOCIAL WORK

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP231V01	1	1	-	-	2	2	30	25	75	100

Prerequisites: Basic Understanding of Communication

Learning Objectives

1. To understand the nuances of communicating with the clientele systems
2. To learn the skills and strategies of group discussion
3. To enhance the skills required for attending interviews
4. To develop a perspective of different types of professional writing
5. To acquire the required non-verbal communication skills

Course Outcomes	
On the successful completion of the course, student will be able:	
CO1: To identify the significance of public speaking	K2
CO2: To demonstrate the skills of group discussion	K3
CO3: To apply the knowledge and skills of facing interviews	K3
CO4: To analyse and develop writing skills required for social work practice	K4
CO5: To evaluate the impact of body language on communication	K5
CO6: To develop the communication skills as a whole	K6

K1-Remember, K2-Understand, K3-Apply, K4-Analyze, K5-Evaluate, K6-Create

Units	Contents	No. of Hours
I	Public Speaking: Power of public speaking; Developing Confidence; Planning; Preparation; Successful and effective delivery of Speech	6
II	Group Discussion: What is a group discussion; Why are group discussions held? Preparation for group discussions; Skills for effective preparation; Traits tested in a group discussion; Initiating the group discussion; Non-verbal communication in group discussion; Types of group discussions	6
III	Interviews: Interviews in the 21 st century; Developing an Interview strategy; Taking care of details; Practising for interviews; During the interview; Stress Interviews; Traditional interviews	6

IV	Writing skills: Basics of writing; Writing paragraphs; Writing letter and e-mails; Writing research articles; Report writing; Writing a CV	6
V	Non-verbal Communication: What is Body Language? Types of Non-verbal Communication – Facial expression, Body movement & posture, Gestures, Eye contact, Touch, Space, Voice; Evaluating non-verbal signals	6

Books for References

1. Dasarda, Sheetal. (2015). Master the Group Discussion & Personal Interview. Chennai: Notion Press.
2. Lees, John. (2017). Knockout Interview. UK: OPU
3. Lundlow, Ron and Fergus Panton. 1995. Effective communication. New Delhi: Prentice-Hall of India Private Ltd.
4. Mathur, Dinesh. (2018). Mastering Interviews and Group discussion. Chennai: CBS Publishers
5. William, Phil. (2018). Advanced Writing skills for students of English. Romain publishing

Web Resources

1. <https://www.inc.com/deborah-grayson-riegel/how-to-use-notes-when-public-speaking-without-losing-your-audience.html>
2. <https://www.coursera.org/articles/public-speaking>
3. <https://www.simplilearn.com/group-discussion-tips-article>
4. <https://www.helpguide.org/articles/relationships-communication/nonverbal-communication>
5. https://owl.purdue.edu/owl/job_search_writing/resumes_and_vitas/writing_the_cv.html

MAPPING WITH PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOME

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	3	1	3	3	2	2	3	3	2	3	1	2
CO2	1	3	2	1	1	1	1	2	2	1	1	2	1
CO3	1	2	2	2	2	3	2	3	3	3	3	2	2
CO4	2	3	2	3	3	3	3	3	3	3	3	3	2
CO5	3	3	3	3	3	3	3	3	3	3	3	3	2
CO6	2	2	2	2	2	1	1	1	2	2	1	1	1
Total	10	16	12	14	14	13	12	15	16	14	14	12	10
Average	1.7	2.7	2	2.3	2.3	2.2	2	2.5	2.7	2.3	2.3	2	1.7

3 – Strong

2 – Medium

1 – Low

SEMESTER II

CORE COURSE V: Community Organization and Social Action

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP232CC1	4	2	-	-	4	6	90	25	75	100

Pre-requisite

Basic Understanding of Community Organization and Social Action

Learning Objectives

1. To understand the use and practice of community organization in various fields of social work
2. To learn to apply Community Organization and Social Action as Methods of Social work.

Course Outcomes

On the successful completion of the course, students will be able to:		
1.	understand the concepts related to community organization	K1
2.	apply community organization as a method of social work in various settings.	K3
3.	understand and apply various models of community organization	K2
4.	understand the role of social work in social action and social reform for social development	K2
5.	critically analyze social movements from various dimensions	K5
6.	apply social action as a method of social work	K3

K1 - Remember; **K2** - Understand; **K3** – Apply, **K4**- Analyze, **K5**- Evaluate- ; **K6** -Create

Units	Contents	No. of Hours
I	Community Organisation: Concept, Definition, History, Objectives, Goals and Components, Principles, community practice and community development. Community organization as a primary method of social work. Methods of Community Organization, Community Mobilization, Community Identification and diagnosis , Process and Phases of Community Organisation - Community Relationship, Study, Analysis, Assessment, Discussion, Organization, Action, Evaluation, Modification and continuation.	18
II	Application of Community Organization Practice in Various Settings: Application of Community Organization :Health, Education, Residential institutions, Livelihood and work, Natural resource management, Sustainable development, Working with tribal population, Disability, Working with rural and urban vulnerable communities, displaced population and rehabilitation, disaster response. Community organisation as a social work process; Role and Skills of Community Organizer; Differentiating Community Organisation and Community Development.	18

III	Models of Community Organisation : Models of Community Organisation -Jack Rothman's 3 Models: Locality Development, Social Planning and Social Action; Mary Weil's Eight models; and Neighbourhood development model-System change Model-Structural change model	18
IV	Social Action- As a method of Social Work: Social Work and Social Action: Concept, Objectives, Principles of Legitimation, Credibility building, Multiple strategies, Dramatization. Social Action in relation to Case work, Group Work, Social Work Research, Community Organisation and Social Welfare Administration, Methods and Means of Social Action -Research, Propoganda, Use of Mass media. Scope of Social Action in India	18
V	Social Problems and Social Action: Role of Social Worker in Social Action: Social Activists (Irom Chanu Sharmila, Jignesh Mavani, Arunthathi Roy) and Social Action Groups with their significance of existence in India. Skills involved in Social Action- Analytical & Research Skills, Managerial, Intervention skills, Problem Skills and Training Skills. Social Movements. Approaches to Social Action- Freire, Gandhi (Sarvodaya), Alinsky, Radical social work; Rights based approach. Strategies for Social Action from various Social Movements. Indian Social Movements - Bhoodan, Satyagraha Gramdan, Narmada Bachao Andolan-The Singur Issue, Bodo and Gurkhaland Issues, Anna Hazare and the Aam Admi Movement	18

Self-study	Application of Community Organization Practice in Various Settings.
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Textbooks

1. Christopher, A.J, & William, A.T. 2009. *Community Organization and Social Action*. New Delhi, Himalaya publishing.
2. Chowdhry, D. Paul, 1992. *Introduction to Social Work*, Atma Ram & Sons, Delhi.

Reference Books

1. Gangrade, K.D. 2001. *Working with Community at the grass root level: Strategies and programme*, New Delhi: Radha Publications
2. Hardcastle, D., Powers, P. and Wenocur, S. 2011. *Community Practice: Theories and Skills for Social Workers*, New York: Oxford University Press.
3. Jack Rothman, etal. 2001. *Strategies of community interventions & Macro practices – 6th Edition*, Peacock Publications.
4. Ross Murray G. 1985. *Community Organisation: Theory and Principles*, Harper and Row Publication New York,
5. Siddhiqui, H.Y. 1997. *Working with community*. New Delhi: Hira Publications

Web Resources

1. <https://egyankosh.ac.in/handle/123456789/28953>
2. <https://www.ignou.ac.in>
3. <https://www.researchgate.net>
4. <https://www.socialworker.com>
5. <https://ctb.ku.edu>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOMES**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	1	1	1	1	1	1	3	2	1	1	1	1
CO2	2	3	3	3	2	3	3	3	3	3	2	3	2
CO3	3	3	3	3	3	3	3	3	2	3	3	3	3
CO4	2	3	3	2	2	2	2	3	2	2	2	2	3
CO5	3	3	3	2	3	3	3	3	3	3	3	3	3
CO6	3	3	3	3	3	3	3	3	3	3	3	3	3
Total	14	16	16	14	14	15	15	18	15	15	14	15	15
Average	2.3	2.7	2.7	2.3	2.3	2.5	2.5	3	2.5	2.5	2.3	2.5	2.5

3 – Strong, 2- Medium, 1- Low

SEMESTER II
CORE COURSE VI - SOCIAL WORK RESEARCH AND STATISTICS

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP232CC2	5	2	-	-	4	7	105	25	75	100

Prerequisites: Basic Understanding of Social Problems

Learning Objectives

1. This course will deal with research problems, construction of hypotheses, testing, research designs, sampling concepts, etc.
2. This course is the process that throws light on the research works during data collection, and codification and interpretation of the data.

Course Outcomes

On the successful completion of the course, students will be able to:		
1.	recall the concepts of social work research and identify its nature.	K1
2.	explain the scientific process and ethical issues	K2
3.	apply the research design for data collection and sketch the tools.	K3
4.	formulate hypothesis for the research problem and carryout data analysis	K4
5.	evaluate the research problem based on statistical methods.	K5
6.	develop the research projects in social work.	K6

K1 - Remember; **K2** - Understand; **K3** – Apply, **K4**- Analyze, **K5**- Evaluate- ; **K6** -Create

Units	Contents	No. of. Hours
I	Introduction to Social Work Research : Social Work Research: Concept, Definition, Objectives, Scope, Characteristics and Functions –Types of Research: Pure and Applied Research – Difference between Social Work Research and Social Research. Scientific method in Social Work Research – Need and importance of evidence based practice. Ethical issues in Social Work Research – Formation of Ethics Committee.	21
II	Basic Elements of Scientific method : Basic Elements of Scientific method: Concept, Variable, Facts and Theory. Cause-Effect relationship and relevance to Social Work Research.. Identification and Formulation of Research Problems, Construction of Hypothesis and testing, Research Designs.	21
III	Research Methodology : Sampling: Concept, Definition and Importance – Techniques of Sampling: Probability and Non-Probability sampling – Sources and Types of Data - Methods and Tools of Data Collection – Qualitative and Quantitative Research methods, Participatory Research methods. Pre-test and pilot study, Scaling techniques: Reliability and Validity – Data Processing: Coding, Editing, Tabulation, Analysis and Interpretation – Research Reporting, Preparation of Research Proposals.	21
IV	Statistics: Statistics: Meaning, Need, Importance, and limitations of	21

	Statistics in Social Work Research – Frequency Distribution - Construction of Frequency Tables- Diagrammatic and Graphical Representation. Measures of Central tendency: Mean, Median and Mode - Measurers of dispersion: Range, Quartile deviation, Standard deviation - Test of significance: t-test, Analysis of Variance (ANOVA), Chi-Square test – Correlation.	
V	Computer Applications in Social Research: Computer Applications in Social Research - Use of Computers for Data Analysis – Introduction to Statistical Package for Social Sciences (SPSS)/R: Introduction, basic steps, defining data, data entry, data transformation, and data analysis - Statistical application.	21

Self-study	Computer Applications in Social Research - Use of Computers for Data Analysis.
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Textbooks

1. Alston M, Bowles W, 2012. *Research for Social Workers, An introduction to methods*, 3rd Edition, Australian Publications, Australia.
2. Adams J, Khan, Robert and David, 2007. *Research methods for Graduate Business and Social Science Students*, SAGE Publications, New Delhi.

Reference Books

1. AnandS, 2002. *Research Methods and Techniques in Social Science*, Common wealth Publishers, New Delhi.
2. AhujaR, 2010. *Research Methods*, Rawat Publications, Jaipur.
3. Anderson, D. R. 2014. *Statistics for learners of Economics and Business*, Boston: Cengage Learning.
4. Bryman A, 2004. *Social Research Methods*, Oxford University Press, New York.
5. Babbie E, 2013. *The Practice of Social Research*, 13th Edition Cengage Learning, USA.

Web Resources

1. www.campbellcollaboration.org
2. www.cochrane.org
3. www.rip.org.uk
4. <https://abhath@usf.edu>
5. <https://www.cengage.com>

MAPPING WITH PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOME

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	2	2	2	1	2	2	2	2	2	2	1	2
CO2	2	3	2	2	2	2	2	3	3	2	2	2	2
CO3	3	3	3	3	3	3	3	3	3	3	3	3	3
CO4	3	3	3	3	3	2	2	3	3	3	3	2	3
CO5	3	3	3	3	3	3	3	3	3	2	3	2	3
CO6	3	3	3	3	3	3	3	3	3	3	3	3	3
Total	16	17	16	16	15	15	15	17	17	15	16	13	16
Average	2.7	2.8	2.7	2.7	2.5	2.5	2.5	2.8	2.8	2.5	2.7	2.2	2.7

3– Strong

2 – Medium

1 - Low

SEMESTER II
CORE COURSE VII -SOCIAL WELFARE ADMINISTRATION AND SOCIAL LEGISLATION

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP232CC3	4	2	-	-	4	6	90	25	75	100

Prerequisites: Basic Understanding of social policies & legislations

Learning Objectives:

1. To understand the basic concepts of social welfare administration
2. To describe social policy, planning and programmes

Course Outcomes

On the successful completion of the course, students will be able to:		
1.	acquire knowledge about social welfare administration and structure of social welfare administration in India.	K1
2.	understand the basic process of registering, managing and administrating welfare agencies in the context of social work profession.	K2
3.	describe the structure of social welfare administration in India and social welfare programmes and policies.	K3
4.	analyze the nature of social policy, planning and development in India.	K4
5.	evaluate and analyze social legislation enforcement and challenges.	K5
6.	collaborate with the government department and Ngo's function for development of the people.	K6

K1 - Remember; **K2** - Understand; **K3** – Apply, **K4**- Analyze, **K5**- Evaluate- ; **K6** -Create

Units	Contents	No. of Hours
I	Social Welfare Administration: Meaning and definition of Social Welfare Administration and Social Work administration; Purpose, historical development. principles, functions and areas (Policy making, planning, personnel, supervision, office administration, budgeting, finance, fund raising, accounting, auditing, purchase and stock keeping, record maintenance, co-ordination, public relation, monitoring and evaluation, research, annual report)	18
II	Social Welfare Agencies: Development of Social Welfare in India; Voluntary Social Work. Social Agencies: Meaning, definition, type and models of NGOs; Roles of NGOs in National Development. Types of NGO Registration and procedure; Societies Registration Act 1860, Indian Trusts Act 1882 and Companies Act, 2013	18
III	Governmental Schemes on Social Welfare. Social Welfare Administration at national, state and local levels; CSWB (Central Social Welfare Board), State Social Welfare Board, Directorate of Social Welfare and Handicapped Welfare. Social welfare policy: Evolution and Constitutional base, policies &	18

	programmes for the Weaker Section of the community (women, Children, Aged, handicapped & other backward caste (OBCs), Scheduled Caste (SCs), Scheduled Tribes (STs) and De-Notified Communities.)	
IV	Social Planning and Social Development: Social planning and community planning, Need and importance. Planning machinery at the state & National levels; Five year plans; Social development: Concept and indicators for social change and social development in India.	18
V	Social Legislation: Definition and role legislation in social change, constitutional basis for social legislation: Fundamental Rights and Directive Principles of state Policy; laws related to Laws Related to Marriage: Hindu, Muslim, Christian, and Personal Laws Relating to Marriage. Laws Relating to Divorce, Minority, and Guardianship; Adoption, Succession, and Inheritance. Legislation Relating to Social Problems such as Prostitution, Juvenile Delinquency, Women Harassment Child Labour, Untouchability, Physical, and Mental Disabilities.	18

Self-study	Laws Related to Marriage: Hindu, Muslim, Christian, and Personal Laws Relating to Marriage
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Textbooks

1. Karen M. Sowers Catherine N. Dulmus, 2008. *Comprehensive Handbook of Social Work and Social Welfare*, ISBN 978-0-471-76997-2, published by united states .
2. [Paul D Chowdhry](#) 1992. *Social Welfare Administration*, ISBN-13 ,8170431145-978 , Atma Ram & Sons.

Reference Books

1. Choudry, Paul, 1979. *Social Welfare Administration*, Atma Ram & Sons, Delhi.
2. Choudry Paul, 1979. *Hand book on social welfare in India*, Sterling Pub, New Delhi.
3. Dubey S.N. 1973. *Administration of social welfare programmes in India*, Somaiya Pub, Bombay.
4. Dubey S.N. & Murdia 1976. *Administration of policy and programmes for Backward classess in India*, Somaiya Pub, Bombay.
5. Gangrade, K.D. 2011. *Social legislation in India*, Vol.I&II, Concept publishing Company , New Delhi.
6. Goel. S L & R K Jain, 2000. *Social Welfare Administration* (Vol. I & II); Deep & Deep Publications
7. Jagadeesan.P.1990. *Marriage and Social legislations in Tamil Nadu*, Elachiapen Pub, Chennai

Web Resources

1. <https://socialjustice.gov.in/>
2. <https://vikaspedia.in/social-welfare>
3. <https://rtuassam.ac.in/online/staff/classnotes/files/1624631410.pdf>
4. <https://wcd.nic.in/>
5. <https://main.mohfw.gov.in/>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	1	1	1	1	1	1	2	2	2	3	3	2
CO2	1	1	1	1	1	1	2	2	3	2	3	3	2
CO3	2	3	3	2	2	3	3	2	2	2	3	2	3
CO4	2	3	3	2	3	3	3	3	3	3	3	2	3
CO5	2	3	3	3	3	3	3	3	3	3	3	3	3
CO6	3	3	3	3	3	3	3	3	3	3	3	3	3
Total	11	14	14	12	13	14	15	15	14	15	18	16	16
Average	1.8	2.3	2.3	2	2.2	2.3	2.5	2.5	2.3	2.5	3	2.7	2.7

3 – Strong

2 – Medium

1 - Low

SEMESTER II
CORE COURSE VIII- FIELD WORK - II

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP232CC4	-	-	6	-	4	6	90	50	50	100

Prerequisites: Basic Understanding of Non-Governmental Organisations

Learning Objectives:

1. To observe and understand the dynamics of setting up a social welfare Organisation
2. To learn about the staff functioning and application of Social Work methods

Course Outcomes

On the successful completion of the course, students will be able to:		
1.	integrate the classroom learning with field practice - the knowledge related to different field settings- establishment of NGO's and its work with the beneficiaries	K1
2.	understand the nature of the NGO's functioning and funding resources	K2
3.	apply, evaluate and follow up appropriate methods of social work in the field	K3
4.	apply and practice skills acquired in the process of dealing with clients and establish rapport	K3
5.	assess the concept of field learning and learn about working in different settings	K5
6.	learn the process of documentation and recording	K6

K1 - Remember; **K2** - Understand; **K3** – Apply, **K4**- Analyze, **K5**- Evaluate- ; **K6** -Create

Units	Contents	No. of Hours
I	Organizational Profile: History of the Agency, Vision, Mission, Organization Chart, funding resources, different types of beneficiaries, its work in the field, networking agencies	18
II	Various Methods of Social Work – Skills required in the practice of Case work, Group Work, community organization and Social Research. Evaluation of the effectiveness of methods and critical review.	18
III	Expertise of the Agency – Agency's success story, challenges faced, SWOT analysis, vision and mission	18
IV	Services provided by the agency to the beneficiaries- Follow up and termination of services, adherence to professional ethics.	18
V	Social Legislation : Legislations applicable to the Organization, functioning of free legal aid clinics, legal support services to clients	18

Self-study	Organizational Profile
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**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	1	3	1	3	3	3	2	3	3	3	3	3
CO2	1	2	2	2	2	2	2	3	2	2	3	3	2
CO3	2	3	3	2	3	3	2	3	2	3	3	2	2
CO4	2	3	3	3	3	3	2	3	3	3	3	3	3
CO5	3	3	3	3	2	3	3	3	3	2	2	2	2
CO6	3	3	3	3	3	3	3	3	3	2	3	3	3
Total	12	15	17	14	16	17	15	17	16	15	17	16	15
Average	2	2.5	2.8	2.3	2.7	2.8	2.5	2.8	2.6	2.5	2.8	2.7	2.5

3 – Strong

2 – Medium

1 - Low

**SEMESTER II
ELECTIVE COURSE II: a) GREEN SOCIAL WORK**

Course Code	L	T	P	S	Credits	Inst.Hours	Total Hours	Marks		
								CIA	External	Total
WP232EC4	3	2	-	-	4	5	75	25	75	100

Pre-requisites: Basic understanding of the role of a Social Worker in environment

Learning Objectives:

1. To understand the concepts of Green Social Work, Ecology, Environment, and Energy resources
2. To enable the professional social workers to understand the roles and responsibilities to protect the Environment

Course Outcomes

On the successful completion of the course, students will be able to:		
1.	understand the concepts of ecology, environment and green social work	K2
2.	understand the causes of environmental issues and its adverse effects.	K2
3.	apply the appropriate measures to control and reduce the issues.	K3
4.	analyze the environmental management systems and justice.	K4
5.	implement the roles and responsibilities to preserve and protect our environment	K5
6.	deal with environmental issues and apply suitable interventions	K6

K1 - Remember; **K2** - Understand; **K3** – Apply, **K4**- Analyze, **K5**- Evaluate- ; **K6** -Create

Units	Contents	No. of Hours
I	Basic Concepts: Ecology, Environment, Environmental Justice, Climate change, Global warming, Green Transition, Ozone Depletion, biodiversity,	15

	deforestation & desertification – Meaning & Concept. Green Social Work - Definition, Importance, Challenges in implementing Green Social Work & GSWN (Green Social Work Network). Natural resources - Concept and types. Ecosystem – Concept, Functions & Types.	
II	Development and its adverse effects on Environment: Technology, Industrialization, SEZ Urbanization and Globalization, Commercialization of Agriculture – changing land use patterns and the rural society. Construction of Dams and its consequences - Displacement, relocation and rehabilitation, Deforestation and Ecological Imbalance.	15
III	Environmental Issues and Control measures: Environmental Pollution: Causes, effects and control of pollutions: – Air, Water, Soil, Noise, Radioactive. Waste Management; Pollution - Air, Water, Soil, Noise and Solid waste Management. Use of Non-conventional sources of Energy. The Environment Protection Act 1986 - Air Pollution Act 1987 – Water Pollution Act 1974, Wildlife Protection Act, Forest Conservation Act. National Environment policies, National green tribunal, Environment Issues in India.	15
IV	Environment Action and Management: Environmental conservation and preservation: Rio+20 & SDGs (6,7,11,12,13 &15). Paris Summit and its implications: Environment Management System: Traditional knowledge and practice: Environmental justice.	15
V	Role of Social Worker in Environment Protection and Preservation: Environment Ethics. Environmental Management: Role of Government and NGOs in environment protection and development. Green protocol, Green Social Work Initiatives. Promotion Environment Movements. The Chipko Movement, Narmada Bachao Andolan, Silent Valley Movement	15

Self-study	Environment Management System: Traditional knowledge and practice: Environmental justice.
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Textbooks

1. Kaushik & Kaushik .2004. *Perspective in Environmental Studies*, 2ed. New Age International PLtd.
2. Agarwal S.K. 1993. *Environmental protection*, Himalaya Publishers, New Delhi.

Reference Books

1. Alka Verma 2015. *Green Social Work Environmental Protection*, Pentagon Press.
2. Andromeda 1995. *New Science encyclopedia: Ecology and environment*, Oxford Publishers,London.
3. Aravind Kumar. 2008. *Environmental Resource Management*, Daya Publishers. New Delhi.
4. Aray and Abbasi 1995. *Urbanisation and its Environmental Impacts*, New Delhi: Discovery.
5. Asthana. D.K. 2001. *Environmental Problems and solutions*, S. Chand publishers. New Delhi.

Web Resources

1. <https://www.india.gov.in/official-website-ministry-environment-and-forests-0>
2. <https://moef.gov.in/en/rules-and-regulations/environment-protection/>
3. <http://www.indiaenvironmentportal.org.in/>

4. <http://www.envis.nic.in/>
5. <https://cpcb.nic.in/>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	2	1	1	1	1	1	1	1	1	1	3	1
CO2	1	3	1	2	1	2	1	3	1	1	1	3	2
CO3	3	3	3	3	1	1	2	2	3	3	3	2	1
CO4	3	3	3	3	1	2	2	3	2	2	3	2	2
CO5	3	3	3	3	2	3	3	3	3	2	2	2	3
CO6	3	3	3	3	2	3	3	3	3	3	3	3	3
Total	14	17	14	15	8	12	12	15	13	12	13	15	12
Average	2.3	2.8	2.3	2.5	3	2	2	2.5	2.2	2	2.2	2.5	2

3 – Strong

2 – Medium

1 - Low

SEMESTER II
ELECTIVE COURSE II: b) ENTREPRENEURSHIP DEVELOPMENT

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
WP232EC3	3	2	-	-	4	5	75	25	75	100

Prerequisites: Interest and Basic Understanding in business

Learning Objectives:

1. To understand the concept of Entrepreneur and Entrepreneurship development in India
2. To acquire skills and techniques required for successful entrepreneur

Course Outcomes

On the successful completion of the course, students will be able to:		
1.	understand the concept, entrepreneur and entrepreneurship development in India.	K2
2.	bring a change in the society by applying entrepreneurial tool.	K2
3.	relate the theories of entrepreneurship development.	K5
4.	apply the competencies and skills of an entrepreneur in the field.	K3
5.	analyse the different schemes and policies related to entrepreneurship for personal and professional development	K4
6.	create an enterprise to solve a social problem	K6

K1 - Remember; **K2** - Understand; **K3** – Apply, **K4**- Analyze, **K5**- Evaluate- ; **K6** -Create

Units	Contents	No. of Hours
I	Introduction to Entrepreneurship: Meaning and concept of Entrepreneurship, Types of Entrepreneurships –creative entrepreneurship, inclusive entrepreneurship, knowledge entrepreneurship. Evolution of term ‘Entrepreneurship, Factors influencing entrepreneurship’. Entrepreneurship development in India. Scope of entrepreneur development. Barriers to entrepreneurship	15
II	Entrepreneur types and characteristics: Entrepreneur- definition, Types of Entrepreneurs –Social entrepreneur, Serial entrepreneur, Life style entrepreneur. Entrepreneurial characteristics. Stages in Entrepreneurial process. The changing role of the entrepreneur	15
III	Theories of Entrepreneurship: Influences on entrepreneurship development; External influences on entrepreneurship development; Women entrepreneurs: Challenges and achievements of women entrepreneurs	15
IV	Social Entrepreneurship: Meaning, definition: Social entrepreneur, social entrepreneurship, social enterprises. Characteristics of Social Entrepreneur-social catalysts, socially aware, opportunity seeking, innovative, resourceful, accountable. Differences between Business and Social entrepreneur,	15

	Entrepreneurship and Social Entrepreneurship. Social Entrepreneurship in developing countries and in India.	
V	Entrepreneurship Development and Government: Entrepreneurship as a tool for social change, Innovation and inventions, Skills of an entrepreneur Role of Central Government and State Government in promoting entrepreneurship with various incentives, subsidies, grants, programs, schemes and challenges. Government initiatives and inclusive entrepreneurial Growth.	15

Self-study	Social Entrepreneurship in developing countries and in India.
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Textbooks

1. Khanna, S. S, *Entrepreneurial Development*, S. Chand, New Delhi.
2. Kuratko, F. Donald, Richard M. Hodgetts, *Entrepreneurship: Theory, Process, Practice*, Thomson, 7th edition.

Reference Books

1. Desai, Vasant, *Dynamics of Entrepreneurship: New Venture Creation*, Prentice-Hall of India, New Delhi, Latest edition.
2. Holt H. David, 2004. *Entrepreneurship: New Venture Creation*, Prentice- Hall of India, New Delhi.
3. Patel, V. G., 1995. *The Seven Business Crises and How to Beat Them*, Tata McGraw-Hill, New Delhi.
4. Roberts, Edward B.ed 2002. *Innovation: Driving Product, Process, and Market Change*, San Francisco: Jossey Bass.
5. Zimmerer W. Thomas, Norman M. Scarborough 2007. *Essentials of Entrepreneurship and Small Business Management*, PHI,4 ed.

Web Resources

1. <https://www.iare.ac.in/>
2. <https://www.creditmantri.com/>
3. <https://startuptalky.com/>
4. <https://www.yourarticlelibrary.com/>
5. <https://openstax.org/books/entrepreneurship/pages/14-1-types-of-resources>

MAPPING WITH PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOME

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	2	3	1	1	1	1	1	1	1	3	1	1
CO2	1	2	1	2	3	1	1	1	2	1	1	2	2
CO3	1	1	3	1	3	2	2	3	1	3	3	1	1
CO4	1	1	1	3	2	3	2	2	3	3	2	3	3
CO5	2	2	3	3	2	3	3	3	3	3	3	3	3
CO6	3	2	3	3	3	2	3	3	3	3	3	3	3
Total	9	10	14	13	14	12	12	13	13	14	15	13	13
Average	1.5	1.8	2.3	2.2	2.3	2	2	2.2	2.2	2.3	2.5	2.3	2.3

3 – Strong

2 – Medium

1 - Low

SEMESTER II
ELECTIVE COURSE II: c) EMPLOYABILITY SKILLS OF SOCIAL WORKERS

Course Code	L	T	P	S	Credits	Inst.Hours	Total Hours	Marks		
								CIA	External	Total
WP232EC3	3	2	-	-	4	5	75	25	75	100

Prerequisites: Basic Understanding of employability skills

Learning Objectives:

1. To understand the importance of Employability skills
2. To interpret person's ability to interact effectively with co-workers and customers & use formal and technical communication

Course Outcomes

On the successful completion of the course, students will be able to:		
1	enhance the behavioural skills of the students.	K1
2	equip the students person's ability to interact effectively with co-workers and customers	K2
3	enhance the student to improve English literacy & communication	K3
4	motivate them to become a successful entrepreneur in the world	K4
5	provide an in-depth view to the students about essential skills for success.	K5
6	prepare them to the world of work.	K6

K1 - Remember; **K2** - Understand; **K3** – Apply, **K4**- Analyze, **K5**- Evaluate- ; **K6** -Create

Units	Contents	No. of Hours
I	Behavioral Skills :Expectation setting: Creating a Focus and Responsibility Learning environment, Personal strength analysis /Strength blindness: self-aware and confidence building, Perception Management: Display Professionalism at the institute and work place, Social Etiquette: Characteristic of a responsible citizen- Display the same by respecting self, others, environment, care for duty and value for time.	15
II	English Literacy & Communication: Understanding about Functional English & Writing English, Verbal Communication: Understand the usage of appropriate words to express themselves Communicate effectively on telephone. Non-Verbal Communication: Positive body language: adopt and use it appropriately to build a positive impression, Different spatial zones: Understanding and need to maintain it, create safe zones for communication, Maintaining appropriate eye-contact in building trust and confidence, Impact of touch in a formal environment. Acceptable and unacceptable touch, Role of tone in any communication.	15

III	I.T. Literacy: Basic MS Word, office, web browser& search engine, Email & Mobile Application. Entrepreneurship Skills: Ways to become a good entrepreneur, enabling environment available to become an entrepreneur, Ways to set up an enterprise and different aspects involved viz., legal compliances, Marketing aspect, Budgeting, etc., Different Government schemes supporting entrepreneurship. Examples of successful and unsuccessful entrepreneurs.	15
IV	Essential skills for success: Building basic skills to navigate life and career. Self-Awareness, articulating personal values, Value-based decision making, Dilemma situations. Identify sources and types of stress (positive / negative stress), Managing stress (long-term / short-term), Handling rejection and building resilience, Identify day wasters.	15
V	Preparation to the world of work: Career Plan: Identify the difference between job and career, Basic Professional Skills: Career Pathways: Awareness of industries, and the respective professional pathways, Awareness of higher education / up skilling (short-term) options, Steps involved in online application for Instructor course, Apprenticeship and different jobs in popular site like theindiajobs.com, naukri.com, monsterindia.com, Govt. website. Learning Occupational Safety, Health and Environment Education. Understanding Labour Welfare Legislation.	15

Textbooks

1. Abhijit Guha 2020. *Quantitative Aptitude for Competitive Examinations*, ISBN: 9789389811544, 9389811546, Mc Graw Hill India,
2. Disha Publication 2020. *General Quantitative Aptitude for Competitive Exams*, ISBN: 9789389645101, 9789389645101.

Reference Books

1. Arvind Nawale, M Manisha 2018. *An Introduction to Employability Skills'* published by Macmillan.
2. David W.G. Hind 2005. *Employability Skills*, ISBN-10 : 1901888401, Business Education Publishers Ltd,
3. Felicity Becker, 2021. *Boost your employability*, ISBN: 9781529745009, Sage Publications
4. Ghosh B.N, 2012. *Managing Soft Skills for Personality Development*, New Delhi, McGraw Hill India.
5. Johnson, D.W. 1997. *Reaching out – Interpersonal Effectiveness and Self Actualization*, 6th ed. Boston: Allyn and Bacon.

Web Resources

1. https://www.ilo.org/wcmsp5/groups/public/---dgreports/---dcomm/documents/publication/wcms_098504.pdf
2. https://en.wikipedia.org/wiki/Green_job#UNEP_Green_Jobs_Initiative
3. <https://in.indeed.com/career-advice/finding-a-job/employability-skills>
4. <https://www.simplilearn.com/why-are-employability-skills-important-article>
5. <https://cte.ed.gov/initiatives/employability-skills-framework>

**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	3	1	3	2	3	2	1	3	1	1	1	1
CO2	1	3	3	3	3	2	2	2	3	1	2	2	2
CO3	1	3	3	3	3	2	2	2	3	2	2	2	2
CO4	3	2	3	3	3	3	3	3	3	3	3	3	3
CO5	3	2	3	3	2	3	3	3	3	3	3	3	3
CO6	3	2	3	3	3	3	3	3	3	3	3	3	3
Total	12	15	16	18	16	16	15	14	18	13	14	14	14
Average	2	2.5	2.7	3	2.7	2.7	2.5	2.3	3	2.2	2.3	2.3	2.3

SEMESTER II
SKILL ENHANCEMENT COURSE I- : ALTERNATIVE MEDIA STREET
THEATRE

Course Code	L	T	P	S	Credits	Inst.Hours	Total Hours	Marks		
								CIA	External	Total
WP232SE1	-	-	-	-	1	-	-	25	75	100

Prerequisites: Basic Understanding of employability skills

Learning Objectives:

1. To understand the importance of Employability skills
2. To interpret person's ability to interact effectively with co-workers and customers & use formal and technical communication.

Course Outcomes

On the successful completion of the course, students will be able to:		
1	build an understanding and working knowledge of various techniques used within the theatrical process.	K3
2	work in collaboration with others by enhancing mutual trust and respect towards one another.	K2
3	understand group dynamics and learn to work as a team	K2
4	enhance the skills and values	K3
5	create street theatre to sensitize people on social issues and to reach out to the masses	K6

K1 - Remember; **K2** - Understand; **K3** – Apply, **K4**- Analyze, **K5**- Evaluate- ; **K6** -Create

Units	Contents	No. of Hours
I	Street Theatre: Street theatre for social change Requirements: voice modulation, lyrics creation, Space orientation and Presence of mind, Direction, characters dialogues,	-
II	Individual Transformation: Improving attention and Concentration, Multitasking, Mindfulness, Physical and mental exercise, coordination and synchronization, Empathy towards others, Expression of feelings, understanding Different perspectives, expressing emotions, communicating through body movements, Experimentation with life.	-
III	Team Building and Group Dynamics: Developing Cooperation, trust, and unity among team work, Importance of inclusion, Role changing and role taking, instilling physical and mental trust among the group members, growing together, understanding personal responsibility and collective responsibility, breaking the stereotypes.	-
IV	Skills and Values: Observation skills, Leadership skills, listening skill and alertness, Decision making skills, Empathy, respect for others, trust, cooperation.	-
V	Body Exercises: To explore the body capacity of the person, Self-discipline, Mind body coordination, energising the person, physical and mental fitness, and body flexibility.	-

Self study	Designing / creating a street play and displaying it in public.
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Reference Books

1. Ananda Lal .2008. *Theatres of India: A Concise Companion*, Oxford Publication .
2. Girish Karnad, Badal Sircar and Vijay Tendulkar. 1998. *Three Modern Indian Plays*, Oxford India Paperbacks .
3. Ronald W. Toseland and Robert R. Rivas .2005. *An Introduction to Group Work Practice*, Boston: Pearson Publication.

MAPPING WITH PROGRAMME OUTCOMES AND PROGRAMME SPECIFIC OUTCOME

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	1	3	1	3	3	3	2	3	3	3	3	3
CO2	1	2	2	2	2	2	2	3	2	2	3	3	2
CO3	2	3	3	2	3	3	2	3	2	3	3	2	2
CO4	2	3	3	3	3	3	2	3	3	3	3	3	3
CO5	3	3	3	3	2	3	3	3	3	2	2	2	2
CO6	3	3	3	3	3	3	3	3	3	2	3	3	3
Total	12	15	17	14	16	17	15	17	16	15	17	16	15
Average	2	2.5	2.8	2.3	2.7	2.8	2.5	2.8	2.6	2.5	2.8	2.7	2.5

3 – Strong

2 – Medium

1 - Low

SEMESTER II
BLOCK PLACEMENT TRAINING I : SUMMER INTERNSHIP TRAINING

Course Code	L	T	P	S	Credits	Inst.Hours	Total Hours	Marks		
								CIA	External	Total
WP232BF1	-	-	-	-	1	-	-	25	75	100

Prerequisites: Basic Understanding of the Social Work Institution /Organization

Learning Objectives:

1. To understand the social issues in the contemporary field.
2. To enable the students to recognize and display professional attitudes, workplace behaviours and communication skills appropriate to their setting.

On the successful completion of the course, students will be able to:		
1	practice and demonstrate the Social Work methods in their respective settings	K3
2	associate and integrate the Social Work theory in to practice in their field work organization.	K2
3	understand the application of Social Work approaches to handle the challenges in the field.	K3
4	utilise the professional knowledge and skills in their respective field.	K3
5	analyse the need and importance the role of Social Workers in professional practice	K4
6	practice and demonstrate the Social Work methods in their respective settings.	K5

K1 - Remember; **K2** - Understand; **K3** – Apply, **K4**- Analyze, **K5**- Evaluate

Units	Contents	No. of Hours
I	Orientation and Commencement <ul style="list-style-type: none"> • Orientation on respective specialized fields. • The objectives of summer placements are explained. 	-
II	Approval and Confirmation of Summer placement organization <ul style="list-style-type: none"> • Confirmation/Approval of summer placement organizations. • Commencement of Summer placement training in the approved organization 	-
III	Induction and Learning <ul style="list-style-type: none"> • Induction of students in the organization. • Submission of Letter of induction to the respective guide. • Submission of weekly reports (Learning's & Observations) along with daily time sheets. 	-
IV	Social Work Practice in the Field <ul style="list-style-type: none"> • Students gain knowledge about the Vision, Mission & objectives of the organization, organizational structure, functions of the organization, Dynamics of the organization, Skills Required to be a professional, laws pertaining to their specialized field, etc. • Constant contact with the students to regulate the learning process. 	-

V	<p>Termination and Evaluation</p> <ul style="list-style-type: none"> • Monitoring the performance of the student. • Submission of letter of completion from the organization duly signed by the authorities. • After the Completion of training, the process of evaluation (Self & Staff) is executed based on the performance of the students through the submitted weekly Reports. 	-
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**MAPPING WITH PROGRAMME OUTCOMES
AND PROGRAMME SPECIFIC OUTCOME**

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	1	1	3	1	3	3	3	2	3	3	3	3	3
CO2	1	2	2	2	2	2	2	3	2	2	3	3	2
CO3	2	3	3	2	3	3	2	3	2	3	3	2	2
CO4	2	3	3	3	3	3	2	3	3	3	3	3	3
CO5	3	3	3	3	2	3	3	3	3	2	2	2	2
CO6	3	3	3	3	3	3	3	3	3	2	3	3	3
Total	12	15	17	14	16	17	15	17	16	15	17	16	15
Average	2	2.5	2.8	2.3	2.7	2.8	2.5	2.8	2.6	2.5	2.8	2.7	2.5

3 – Strong

2 – Medium

1 - Low

SEMESTER – I & II
LIFE SKILL TRAINING – I ETHICS

Course Code	L	T	P	S	Credits	Inst. Hours	Total Hours	Marks		
								CIA	External	Total
PG23LST1	1				1	1	15	-	50	100

Prerequisites: Value education-its purpose and significance in the present world

Learning Objectives

1. To familiarize students with values of the individual, society, culture, one's own health and life philosophy,
2. To impart knowledge of professional ethical standards, codes of ethics, obligations, safety, rights, and other worldwide challenges.

Course Outcomes	On completion of this course the student will be able to	
CO1	understand deeper insight of the meaning of their existence.	K1
CO2	recognize the philosophy of life and individual qualities	K2
CO3	acquire the skills required for a successful personal and professional life.	K3
CO4	develop as socially responsible citizens.	K4
CO5	create a peaceful, communal community and embrace unity.	K3

Unit	Contents	No. of Hours
I	Goal Setting: Definition - Brainstorming Session – Setting Goals – Few components of setting goals.	3
II	Group Dynamics: Definition - Nature of Groups – Types of Groups – Determinants of group behavior	3
III	Conflict Resolution: Definition – What is a conflict resolution - Why should conflicts be resolved? - Lessons for life	3
IV	Decision Making: Definition – 3C's of decision making – Seven Steps to effective decision making – Barriers in effective decision making	3
V	Anger Management: Effects of anger – Tips to reduce anger – Anger warning signs – Identify your triggers – Ways to cool down your anger.	3
TOTAL		15

Self-Study Portion: Salient values for life, Human Rights, Social Evils and how to tackle them, Holistic living, Duties and responsibilities.

Textbooks

Life Skill Training – I Ethics, Holy Cross College (Autonomous), Nagercoil

Reference Books

1. Holy Cross College (Autonomous), Nagercoil (2007). Foundation Course Life's Challenges. Sipca Computers.

2. Mathew, Sam (2010). Self Help Life Book. Opus Press Publisher.
3. Swati Mehrotra. (2016). Inspiring Souls Moral Values and Life Skills (1st ed.) [English]. Acevision Publisher Pvt. Ltd.
4. Irai Anbu, v. (2010, August). Random Thoughts (1st ed.) [English]. THG Publishing Private Limited, 2019.
5. Holy Cross College (Autonomous), Nagercoil (2007). Foundation Course Life's Challenges. Sipca Computers.

Web Resources

1. <https://positivepsychology.com/goal-setting-exercises/>
2. https://www.gov.nl.ca/iet/files/CCB_GroupDynamicsGuide.pdf
3. https://en.wikipedia.org/wiki/Conflict_resolution
4. <https://asana.com/resources/decision-making-process>
5. <https://www.mayoclinic.org/healthy-lifestyle/adult-health/in-depth/anger-management/art-20045434>